

Systems Librarian for Bibliographic Services

Library Connection, Inc., a library consortium with offices in Windsor, CT serving one academic and 29 public libraries in the Hartford area, is seeking a Systems Librarian for Bibliographic Services. Applicants should have a broad range of library experience, with an emphasis on systems and technical services. A thorough familiarity with both the technical services and public services aspects of a modern ILS and discovery platform is required. Experience with Sierra is a plus.

Our SLBS supports our automated approach to cataloging, in which vendors supply placeholder bibliographic records for materials ordered by our libraries. We periodically batch upgrade these records to full OCLC records.

The SLBS configures vendor profiles to generate records that meet the needs of our member libraries and our bibliographic database. The SLBS monitors the batch upgrade process for these records and is responsible for manually upgrading records that cannot be handled by batch upgrading. He/she also supports member library staff by troubleshooting problems they encounter and by providing training, documentation, and support.

The Systems Librarian for Bibliographic Services also supports serials, acquisitions, authority control, our discovery platform, the integration into our database of bibliographic records for downloadable materials, as well as system upgrades, and the integration of new technologies into our library platform. The SLBS must have a sufficiently broad understanding of ILS systems to be able to respond to support calls for our Systems Librarian for Public Services in his absence.

Qualifications:

Required: Master's Degree in Library Science and three years of broad experience in a number of library areas. Qualified to do original cataloging on OCLC. Strong analytical and troubleshooting skills. Experience formulating and testing hypotheses about how computer systems process and transform information. Strong oral and written communication skills; experience in developing documentation and end user training. Experience with Excel: loading data from reports, using pivot tables; exporting data from worksheets.

Desired: Familiarity with the current and future impact of RDA on information stored in MARC formats. Familiarity with FTP, API, and other data protocols and application interfaces. Experience with SQL. Experience with cataloging functionality in Sierra or Millennium. Experience with Serials and Acquisitions modules in ILS platforms, especially Sierra or Millennium. Experience working with vendor profiles for Baker & Taylor, Ingram, and MidWest Tapes, and with loading OverDrive records into an ILS catalog.

Equivalencies: Applicants who do not meet the required qualifications as stated are encouraged to put in writing precisely how their background and experience prepare them for the responsibilities of this position and by providing appropriate references.

This is a full time position with a salary range starting at \$55,000

Applicants should submit a resume, three references, and two samples of documentation they have developed to [gchristian@libraryconnection.info](mailto:gchristian@libraryconnection.info) by noon, August 20. At least one documentation sample must be text based. The other can be text or recorded. Note: Library Connection is anxious to fill this position as quickly as possible. Applicants should indicate in their cover letter whether they can be available for an interview on September 3. The selected candidate will be subject to a background check. Library Connection, Inc. is an equal opportunity employer.